

# Freckleton Parish Council

## Minutes of Full Council Meeting held on Monday 13<sup>th</sup> February 2017

**Present:** Councillor, T Threlfall (Chair)

Councillors Mrs. M Whitehead, Mrs. S Delany, Mrs. P Holt, Mrs. L Willis,  
St J Greenhough, L Rigby, Mrs. N Griffiths, Mrs. J Cartmell and K McKay.

**1) To accept Apologies for Absence.**

Councilor T Fiddler – Other Meeting. Peter Walton – Away on business

**2) Open Forum - Public participation.**

The Clerk read out a letter from a member of the public raising concern at the damage caused by cars being parked on the grass verges on Clifton Place.

County Councillor Paul Rigby stated that he had raised this issue with LCC but no action had been agreed.

It was agreed that the Clerk should write to LCC Highways supporting Councillor Rigby's request for action to be taken to avoid the grass verges being damaged and improve the parking in this area.

**3) To record Declaration of interest from members in any item to be discussed.**

All councillors as landlords of the Rawstone Centre declare an interest in item 7

**4) To read and approve the minutes of:-**

a) The Parish Council meeting held on Monday 9<sup>th</sup> January 2017

b) The Finance meeting held on Monday 23<sup>rd</sup> January

It was resolved that the above mentioned minutes previously circulated be approved.

**5) To review the Clerk's report**

The Clerk's report was noted.

It was agreed to ask for the mobile library to call in Freckleton rather than set up a Book exchange club. County Councillor Paul Rigby agreed to progress.

It was reported that there were continued problems with the piece of equipment in the Children's play area on the park.

It was resolved to upgrade the equipment, at a cost of approximately £3.5k, to make it safe. The Chairman agreed to speak to the suppliers.

In the meantime, it was agreed that a notice should be placed on the apparatus requesting children be supervised on it.

**6) Finance**

**a) Ratification of accounts paid by Clerk**

It was resolved to approve the accounts paid by the Clerk - see Appendix A

**b) Monthly budget statements**

The monthly budget statements were noted – see Appendix B

**7) To consider how to prepare specifications for the roof and fencing repairs at the Rawstone Centre**

The Clerk reported that he had received a report from one of the approved contractors that there were a number of issues with the roof of the Rawstone Centre

It was resolved to ask two additional Contractors to inspect the roof and quote for the remedial work to be undertaken.

In addition, the Clerk reported that the Club day committee had raised concerns about youths accessing the storage compound and requested that additional fencing should be installed.

It was resolved that the Clerk should ask SMS to requote for a fence to be installed on the southern side of the compound and additional fencing on the western side.

**8) To review the Risk Assessment procedures.**

The risk assessment procedures were reviewed. It was resolved to approve the procedures.

**9) To consider entering the Lancashire Best Kept Village competition.**

It was resolved to confirm entry to the Lancashire Best Kept Village competition. It was agreed that Cllr T Threlfall and Cllr Mrs J Cartmell would complete the application form.

**10) To consider a response to LCC proposed budget options.**

The proposed budget options were noted – No action.

**11) To receive updates from the Chairman of the Committees.**

None

**12) To receive an update from meetings held with other Organisations and Bodies**

It was agreed that a letter of concern should be sent to the Police regarding the number of burglaries in the Village.

**13) To receive an update from the FBC Councillors.**

It was agreed that the Clerk should respond to the email from the leader of the LCC indicating that the Rate payers of Freckleton are concerned that that they receive less and less for the rates that they pay and there was huge disappointment with the closure of the Library

Also to point out Freckleton Parish Council does endeavour to work with the Community and has recently provided additional street lighting, at one of the entrances/exits to the County owned C of E School.

To inform her that this street lighting is situated at one corner of the LCC land where the Library building is situated. The Parish Council would like a reassurance that when the Library and adjacent land is sold that this street lighting will not be removed.

There was a request for more litter bins in the village. It was agreed that councilors will email the clerk with required locations for the bins.

**14) To agree the date of the next meeting**

It was resolved that the next meeting would be held on Monday 6<sup>th</sup> March 2017

**Signed.....T Threlfall, Chairman.....**

**Date.....06/03/17.....**

**Schedule of Payments      January 2016      Appendix A**

			<b>Cheque No.</b>	<b>£</b>	<b>VAT</b>	<b>Net of VAT</b>
<b>Precept Account</b>						
01/01/2017	Salaries & Expenses December 2016		6626/8	£2,102.60		£2,102.60
01/01/2017	Staples - stationery		6624	£46.39	£7.73	£38.66
01/01/2017	Stamps4u- Ink pad		6625	£9.90	£1.65	£8.25
<b>Open Spaces</b>						
16/01/2017	Golden leaf - grass cutting		6631p	£1,000.00		£1,000.00
16/01/2017	Golden leaf - Bedding out & Borders		6631p	£1,000.00		£1,000.00
16/01/2017	Golden leaf - litter picking		6631p	£390.00		£390.00
16/01/2017	Scottish power - electricity charges			£46.21	£2.20	£44.01
16/01/2017	Townsend's - diesel		6630	£61.59	£10.27	£51.33
09/01/2017	Bank of america - Interest		cheque	-£122.75	£0.00	-£122.75
16/01/2017	Newgate Nurseries - deposit for summer plants		6634	£1,223.09	£203.85	£1,019.24
16/01/2017	J & B Cartmell		6629	£20.00		£20.00
16/01/2017	Cardiac Science - Batteries for De Fib		6632	£99.00	£16.50	£82.50
16/01/2017	Cardiac Science - stop cheque		6613	-£99.00	-£16.50	-£82.50
16/01/2017	MK Illuminations - tree lights		6633	£718.68	£119.78	£598.90
16/01/2017	MK Illuminations - stop cheque		6617	-£668.39	-£111.40	-£556.99
16/01/2017	MK Illuminations - stop cheque		6610	-£50.29	-£8.38	-£41.91
16/01/2017	Lorenzos/M Mason - FIB celebration		6635	£200.00	£33.33	£166.67
<b>Allotments</b>						
<b>Community Development Account</b>						
30/12/2016	NatWest - interest		D/P	-£25.52		-£25.52
30/12/2016	Nationwide - interest		D/P	-£0.08		-£0.08
<b>VAT -Refunds</b>						
03/01/2007	HM Customs - VAT Refund		d/p	-788.08		-788.08
<b>Total</b>						
				<b>£5,163.35</b>	<b>£259.03</b>	<b>£4,904.32</b>

**Precept Account      January 2016**

<b>Budget</b>		<b>Expenditure</b>		<b>Balance</b>	<b>Percentage</b>
<b>Headings</b>	<b>Allocation</b>	<b>January '17</b>	<b>To date</b>	<b>Outstanding</b>	<b>used</b>
Wages	£24,000	£2,103	£19,846	£4,154	83%
Insurance	£4,600		£4,505	£96	98%
Stationery	£500	£47	£446	£54	89%
Postage phone & internet	£1,800		£1,156	£644	64%
LAPTC	£700		£657	£43	94%
Audit fee	£500		£470	£30	94%
Chair Allow	£100		£100	£0	100%
Training	£100			£100	0%
Civic functions	£500		£684	-£184	137%
Election	£0			£0	
Reserve	£500			£500	
equipment	£400		£210	£190	52%
Grants	£2,500		£500	£2,000	20%
Section137	£500		£500	£0	100%
<b>Open Spaces Account</b>					
Grass cutting & shrub borders	£16,275	£1,000	£14,420	£1,855	89%
Bedding out & Watering	£25,175	£2,091	£20,061	£5,114	80%
Cleansing	£5,900	£390	£4,183	£1,717	71%
Maintaining Buildings	£3,500	£0	£1,103	£2,397	32%
Organisations	£9,850	£44	£7,277	£2,573	74%
Electric & rates	£2,200	£44	£2,042	£158	93%
<b>Total</b>	<b>£99,600</b>	<b>£5,718</b>	<b>£78,158</b>	<b>£21,442</b>	<b>78%</b>

<b>Other Accounts      January '17</b>				
<b>Account</b>	<b>Opening Bal</b>	<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>
Croft Butts lane Allotments		£695	£211	£484
Bush lane Allotments		£1,151	£5,495	-£4,344
Rawstone centre	-£444	£444		£0
Allotment - refurbishment		£35,000	£0	£35,000
Community Development	£60,583	£3,680	£7,482	£56,780
Memorial park - playground	£20,275	£0	£275	£20,000
Tom Croft Car park	£16,351	£0	£0	£16,351
Open spaces	£6,012	£3,798	£0	£9,810
VAT		£6,733	£5,833	£900
<b>Total</b>	<b>£102,776</b>	<b>£51,501</b>	<b>£19,296</b>	<b>£134,981</b>